



Employment Application

Lincoln Depot is an equal opportunity employer and does not discriminate against applicants or employees on the basis of sex, race, color, religion, national origin, ancestry or age. In addition, Lincoln Depot does not discriminate against qualified individuals with disabilities.

APPLICANT DATA – All questions on application must be completed or the application may not be considered.

PERSONAL DATA

Full Name: _____ Today's Date: _____

Address: _____ E-Mail Address: _____

City: _____ Date available to start: _____

State: _____ Zip: _____ Phone: _____

Position(s) applied for: _____

Are you willing to work an irregular schedule, different shifts and work weekends? Yes No

If no, please explain: _____

Are you over 18 years of age? Yes No Are you legally authorized to work in the US? Yes No

EDUCATION

	Name and Address	No. of Yrs. Completed	Degree/Diploma	Major
High School	_____	_____	_____	_____
College	_____	_____	_____	_____
Other (Specify)	_____	_____	_____	_____

PREVIOUS EMPLOYMENT

Company: _____ Telephone Number: _____

Address: _____ Position(s) Held: _____

Supervisor: _____

Employed from ____/____/____ to ____/____/____ Reason for Leaving: _____

Description of Work Performed: _____

May we contact this employer for a reference? Yes No

PREVIOUS EMPLOYMENT

Company: _____ Telephone Number: _____

Address: _____ Position(s) Held: _____

Supervisor: _____

Employed from ____ / ____ / ____ to ____ / ____ / ____ Reason for Leaving: _____

Description of Work Performed: _____

May we contact this employer for a reference? Yes No

SUMMARIZE YOUR SPECIAL SKILLS OR QUALITIFICAITONS

REFERENCES (please do not use family members)

Name: _____ Telephone Number: _____

Address: _____ Years Known: _____

Name: _____ Telephone Number: _____

Address: _____ Years Known: _____

Name: _____ Telephone Number: _____

Address: _____ Years Known: _____

IN CASE OF EMERGENCY NOTIFY

Name: _____ Telephone Number: _____

Relationship: _____

CERTIFICATION AND AUTHORIZATION

I certify that all facts contained in the application are true and complete and acknowledge that Lincoln Depot is relying on the accuracy of the information provided. I authorize Lincoln Depot to verify the accuracy of the information provided herein, and I authorize former employers, educational institutes and credit agencies to release information concerning me to Lincoln Depot. I also authorize Lincoln Depot to give references and provide information about me in response to inquiries subsequent to my employment if hired. I understand that falsification, misrepresentation or omission of requested facts may result in denial of employment, or if employed, may result in immediate dismissal. I understand and agree that, if hired, my employment will be for no definite period and may, regardless of the date of payment of wages, be terminated at any time without previous notice and with or without reason, at the will of either myself or Lincoln Depot. I also understand and agree that no one has authority to promise me job security or continued employment.

Signature of Applicant: _____ Date: _____